

## ACTIVE DUTY TAD REQUEST

All pertinent messages and school's request must be submitted with the TAD request. Dates are to be formatted as 'YYYYMMDD' with an 'X' placed in all applicable fields. Members are responsible for securing their own quartering (to include the BEQ/BOQ). Reimbursement will not be authorized when government quartering is directed but not utilized unless a certificate of non-availability (CNA) is received. This request will not be processed unless it is completed entirely and printed neatly!

/					
Rank	Last Name	MI	First Name	SSN	MOS
Orders Purpose:			Unit:		
_____			_____ HMLA-773 _____ HQ, MAG-42		
(Do not list "TAD" as your orders purpose!)			_____ MALS-42 _____ VMFA-142		
GTCC Holder? _____ No _____ Yes			Advance Requested _____ No _____ Yes		
(For non-GTCC Cardholders only)DDD					

Destination: _____		Travel Dates: _____ to _____	
_____		Total Number of Days: _____	
Base or City	State	(to include travel days)	
Mode of Transit:		Rental Car Requested: _____ No _____ Yes	
_____ Comm. Air	_____ Gov't Air	_____ Compact	_____ Full-Size
_____ Gov't Auto	_____ POV (driver)	_____ Midsize	_____ Mini-Van
_____ POV (passenger)	_____ Rental Auto	_____ Passenger van	_____ SUV
Special Requests:			
_____			
_____			

<b>Requested Flight Time:</b>	Destination:	Return:
_____	_____	_____
Location	Date	Time
_____	_____	_____
Location	Date	Time
_____	_____	_____

<b>Member Name</b>	_____
	x _____
	Ext. _____
Signature	Date
_____	_____

<b>OIC / SNCOIC</b>	_____
Rank	Last Name
_____	Ext. _____
Signature	Date
_____	_____

## Fiscal Use Only! Do Not Write Anything On This Portion!

### Computations

Gov't Qtrs:

\_\_\_\_\_ Dir. \_\_\_\_\_ No Cost \_\_\_\_\_ Not Dir.

\_\_\_\_\_ x \_\_\_\_\_ = \_\_\_\_\_

Gov' Mess:

\_\_\_\_\_ Dir. \_\_\_\_\_ Not Dir. \_\_\_\_\_ Prop. PD

\_\_\_\_\_ x \_\_\_\_\_ = \_\_\_\_\_

Conf: \_\_\_\_\_ (Cost: \_\_\_\_\_ )

Field Duty: \_\_\_\_\_ to \_\_\_\_\_

No Cost Orders: \_\_\_\_\_

Sclea: \_\_\_\_\_ ( VisReq: \_\_\_\_\_ )

Reimbursable: \_\_\_\_\_

### Approp (27A0)

Approp:

\_\_\_\_\_ FA

\_\_\_\_\_ WC

\$ \_\_\_\_\_ Per-D

\$ \_\_\_\_\_ Gov-Tr

\_\_\_\_\_ FC

\_\_\_\_\_ OC / SOC

\$ \_\_\_\_\_ O-Tr

\$ \_\_\_\_\_ Misc

\_\_\_\_\_ CAC

\_\_\_\_\_ SIC

\$ \_\_\_\_\_ Advan

\$ \_\_\_\_\_ Total

\_\_\_\_\_ JN / LU

\_\_\_\_\_ RON

SDN: M6702105TO

### Special Provisions

\_\_\_\_\_ POV Own Convenience Req

\_\_\_\_\_ Govt Qtrs Not Avail CAN#

Mileage: \_\_\_\_\_ (Round Trip)

\_\_\_\_\_ Govt Mess Available

\_\_\_\_\_ Govt Qtrs Available

\_\_\_\_\_ Govt Mess Not Available

### MAG-42 XO

### Fiscal OIC / SNCOIC

Signature

Date

Rank

Last Name

Ext.

Signature

Date

### COMMENTS